



City and County of Swansea

Notice of Meeting

You are invited to attend a Meeting of the

Standards Committee

At: Remotely via Microsoft Teams

On: Wednesday, 9 March 2022

Time: 3.30 pm

Chair: Jill Burgess

Membership:

Councillors: O G James, M B Lewis and L G Thomas

Co-opted Members: Michaela Jones, Mike Lewis and Margaret Williams

Community / Town Council Representative: Philip Crayford

Watch Online: <https://bit.ly/35pCHuJ>

| Agenda | | Page No. |
|---------------|---|-----------------|
| 1 | Apologies for Absence. | |
| 2 | Disclosures of Personal and Prejudicial Interests. www.swansea.gov.uk/disclosuresofinterests | |
| 3 | Minutes. To approve & sign the Minutes of the previous meeting(s) as a correct record. | 1 - 7 |
| 4 | Annual Meeting with Political Group Leaders. (Verbal) <i>Councillor Peter May, Uplands Group</i> | |
| 5 | Standards of Conduct - Draft Statutory Guidance. | 8 - 28 |
| 6 | Review of Standards Committee Terms of Reference. | 29 - 36 |
| 7 | Code of Conduct Casebook. | 37 - 43 |
| 8 | Breach of Code of Conduct - Complaints made to the Public Services Ombudsman for Wales (PSOW). | 44 |
| 9 | Workplan 2022- 2023. (Verbal) | |

Huw Evans

Huw Evans
Head of Democratic Services
Wednesday, 2 March 2022

Contact: Democratic Services

Councillors Labour: 2

| | |
|----------------|--------------|
| Oliver G James | Mike B Lewis |
|----------------|--------------|

Councillors Liberal Democrat & Independent Group 1

| | |
|-----------------|--|
| L Graham Thomas | |
|-----------------|--|

Independent Members

| Name | Term of Office | Name | Term of Office |
|-------------------|--|--------------------|--|
| Jill Burgess * | 19.10.2012 to 18.10.2018 Re-appointed to 18.10.2022 | Michaela Jones | 01.10.2017 to 30.09.2023 |
| Philip Crayford * | 05.10.2012 to 04.05.2017 Re-appointed until next Local Government Elections | Mike Lewis | 01.10.2017 to 30.09.2023 |
| Vacancy | | Margaret Williams* | 01.04.2015 to 31.03.2021 Re-appointed to 31.03.2025 |

NOTE:

1. * Denotes that the **period of office cannot be extended further**.
2. The **term of office for Independent Members** can be for not less than 4 nor more than 6 years. They can be reappointed for one further consecutive term but that term cannot be for more than 4 years.
3. **Members of the Local Authority/Community Town Councillors** who are members of the Standards Committee will have a term of office of no more than 4 years or ending at the next ordinary local government election following their election, whichever is the shorter.
4. The Standards Committee **shall not sit if the Independent Members are outnumbered by Councillors**. A Councillor shall remove him/herself from the meeting in order for the business to be transacted.
5. Only one Executive Member (except Leader) can sit on Standards Committee.